***Use the below tables to build a quick inventory of your stories. Recall stories from your work experience, schools, hobbies, community work, etc. to create your list. Work with an open mind, add anything that may be of use later.***

|  |  |
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| ***Where*** *– this is the name of your employer, school, sport club, etc.* | *How – write a story briefing for yourself only, what did you do, why is it important. This could be written as free flow text, bullet point list, or in any other format that works for you. Later you will elaborate in more details using the separately provided Story Page template.* |
| ***Who*** *– in what capacity did you participate. This could be your job title, or functioning as a leader, team member or working alone* |
| ***What*** *– this is the brief description of your project that gives context to your story* |
| ***When*** *– the year (and possibly month) of your story to establish chronology*  |

***Now start filling in the blanks. Delete the blue text and fill in your content. Just copy and paste the tables to add more stories.***

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| Where (place) | How (story briefing for yourself) |
| Who (your position) |
| What (your project) |
| When (year of project) |

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| Where (place) | How (story briefing for yourself) |
| Who (your position) |
| What (your project) |
| When (year of project) |

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| Where (place) | How (story briefing for yourself) |
| Who (your position) |
| What (your project) |
| When (year of project) |

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| Where (place) | How (story briefing for yourself) |
| Who (your position) |
| What (your project) |
| When (year of project) |

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| Where (place) | How (story briefing for yourself) |
| Who (your position) |
| What (your project) |
| When (year of project) |

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| Where (place) | How (story briefing for yourself) |
| Who (your position) |
| What (your project) |
| When (year of project) |

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| Where (place) | How (story briefing for yourself) |
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| What (your project) |
| When (year of project) |

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| When (year of project) |

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| When (year of project) |

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| When (year of project) |

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| When (year of project) |

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| When (year of project) |

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| What (your project) |
| When (year of project) |

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| Who (your position) |
| What (your project) |
| When (year of project) |

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| Where (place) | How (story briefing for yourself) |
| Who (your position) |
| What (your project) |
| When (year of project) |

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| Where (place) | How (story briefing for yourself) |
| Who (your position) |
| What (your project) |
| When (year of project) |

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| Where (place) | How (story briefing for yourself) |
| Who (your position) |
| What (your project) |
| When (year of project) |

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| --- | --- |
| Where (place) | How (story briefing for yourself) |
| Who (your position) |
| What (your project) |
| When (year of project) |